



Support to sustainable community – based social services and inclusion policies at the local level

Contracting authority: Standing Conference of Towns and Municipalities (SCTM)

Belgrade, 8th May 2024

CONTRACTING AUTHORITY’S CLARIFICATIONS no. 2

Call for proposals: Support to sustainable community-based social services and inclusion policies at the local level

Reference: 17/1

No.	Question	Answer
1.	We have a dilemma about the PADOR application. Is it necessary to completely update PADOR application of our Municipality or we have to attach only Annex F (one printed document) with full Project Application.	<p>Registration in the PADOR system is not applicable under this Call for proposal so any other actions on this platform should not be undertaken. However, if you already have Europe Aid ID number, please insert it into application form.</p> <p>Fulfilment of the PADOR registration form, which is supporting document under the submission of the full application for the project proposal, is a part of the project proposal application. This document can be found within the folder Documents to be completed, available on the following link: http://www.skgo.org/konkursi/detaljno/364/javni-poziv-za-podnosenje-predloga-projekata-u-oblasti-socijalne-zastite-i-inkluzije-roma-referenca-171</p> <p>For the way of submitting your project proposal please see the Guidelines for grant applicants, section 2.2.6 Where and how to send full applications (page 22): “Full applications (i.e. the full application form, PADOR registration form the budget, the logical framework and the declaration by the lead applicant) must be submitted in a</p>



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		sealed envelope by registered mail, private courier service or by hand-delivery”.
2.	The Concept Note submitted by the lead applicant and our organization as Co-applicant has been approved. In case the Lead applicant is not willing to develop project proposal’s full application, is there a possibility to change the Lead applicant and submit the full application for the approved Concept note?	<p>For the information which elements outlined in the concept note may or may not be modified in the full application, please see the Guidelines for grant applicants, section 2.2.5 Full applications (pages 20 and 21):</p> <p>“Lead applicants invited to submit a full application following pre-selection of their concept note must do so using Part B of the grant application form annexed to these guidelines (Annex A). Lead applicants should then keep strictly to the format of the grant application form and fill in the paragraphs and pages in order.</p> <p>Please note that the elements outlined in the concept note may not be modified in the full application except for the changes described below:</p> <ul style="list-style-type: none"> • The EU contribution may not vary from the initial estimate by more than 20 %. Lead applicants are free to adapt the percentage of co-financing required within the minimum and maximum amount and percentages of co-financing, as laid down in these guidelines in Section 1.3. • The lead applicant may add, remove or replace one or more co-applicant(s) or affiliated entity(ies) only in duly justified cases. • The lead applicant may adjust the duration of the action if unforeseen circumstances outside the scope of the applicants have taken place following the submission of the concept note and require such adaptation (risk of action not being carried out). In such cases, the duration must remain within the limits imposed by the guidelines for applicants.” <p>However, the Lead applicant is the entity submitting the application form (section 2.1.</p>



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		<p>Eligibility criteria, point (1) the actors) and is directly responsible for the preparation and management of the action as per the section 2.1.1 Eligibility of applicants, sub-section Lead applicant, point 1) and it is not possible to be replaced.</p>
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